



P.O Box 1080 Chino, CA 91710

BUILDING RENTAL REQUIREMENTS

I _____ (member name or sponsor) understand that by requesting the use of the Chino Basque Club building that I accept responsibility for the whatever might happen to the building by the people that are in attendance. I understand that I am liable and responsible for any and all damages incurred; I am responsible for any misconduct or unlawful actions occurring on the premises by any person in attendance.

Mailing address: _____

Phone contact: _____ Email _____

Date requested: _____

___ All rental requests must be approved by the Board of Directors.

___ Renter shall clear the facility of his/her property by the next morning of the function.

___ There are tables & chairs for 160 comfortably; 180 tighter.

___ Fees:

___ Members in good standing: \$350 (plus a \$250 security deposit that is returned if the place is left in good condition)

___ Non-Members (sponsored by a member): \$750 (plus a \$250 security deposit that is returned if the place is left in good condition)

___ Insurance. The clubhouse will require of you extended coverage that day, which means you will need to arrange with your own home insurance provider for a one day extended coverage of our clubhouse building (address of the building is 15181 Sierra Bonita Lane; Chino, CA)

___ Keys/access: arrange this with your club contact; don't assume that it will be open.

___ Decorations: put nothing on the walls or doors or hanging from the lights. Tape may be applied only to the wood trim. Do not remove the wall decorations.

___ The rental manager will access whether the building is cleaned by the "better than you found it" standard. Items include:

- Sweep & mop ALL of the floors. A single mopping may not be enough—the floor must appear clean.
- Clean the outside entry way and make sure the parking lot is clean.
- Clean the bathrooms.
- Clean the walls of marks.
- Tables & chairs are clean and returned to their racks
- All trash is removed to outside dumpster and containers lined with new bags.

Mail two checks to the address above made out to the Chino Basque Club: one check for the rental fee and the second for the security deposit (that will not be cashed if the building is left in good shape).